



## Rules & Regulation

1. Amount paid to wards admission/Programme Fees is nether refundable or tranferalgte under any circumstances.
2. Candidate will have to come regularly in time & finish the assignments in given time frame.
3. Candidate completing the given assignments and are having 75% attendance can apper for six month (2nd semester) Examination.
4. At the end of the course final Examination will be conducted and the candidate passing the exam will be awarded certificate by IT program sourse ADCA one year period should be allowed for preparation of the certificate & getting it signed by suthorities.
5. The Examination conducted by imas Computer Education Society (Semester wise Semester) if any candidate Failed to get 70% attendance those can not upper in the any semester Examination.
6. Due to some Unavoidable Circumstance (e.g.) Electricity Failure, or some technical problems regarding computers it if class is not conducted by the institute will have attend the class at the time.
7. Company reserve the right add, modify any terms and conditions without any prior information to its student/centers.
8. Every candidate should abide by the rules & regulations of the institute all the equipments & Computers of the institute have to handle carefully and as given instructions. if there is any loss due to carelessness, the concerned candidate will have pay penalty for the damages.
9. Incomplete forms will not be accepted.
10. Please keep is a photocopy of the form, before something as a ready reference.
11. All the legal master is subject to Azamgarh Jurisdiction

**Authorised Signature  
of the institute**

Date.....

**Candidate Signature**

**Course Name Tick Mark**

ADCA	<input type="checkbox"/>
DCA	<input type="checkbox"/>
DTP	<input type="checkbox"/>
TALLY (CFA)	<input type="checkbox"/>
CCC	<input type="checkbox"/>
MDOM	<input type="checkbox"/>
MDFC	<input type="checkbox"/>
MDIT	<input type="checkbox"/>
MDCSHN	<input type="checkbox"/>
CCH	<input type="checkbox"/>
DCH	<input type="checkbox"/>
DCTT	<input type="checkbox"/>
CCA	<input type="checkbox"/>

CA	<input type="checkbox"/>
CFA	<input type="checkbox"/>
DFA	<input type="checkbox"/>
DWD	<input type="checkbox"/>
DDTP	<input type="checkbox"/>
ADHT	<input type="checkbox"/>
ADHN	<input type="checkbox"/>
DHN	<input type="checkbox"/>
DHT	<input type="checkbox"/>

**University Course**

PGDCA	<input type="checkbox"/>
BCA	<input type="checkbox"/>
BA	<input type="checkbox"/>
MA	<input type="checkbox"/>
B.Com.	<input type="checkbox"/>
M. Com.	<input type="checkbox"/>